

Winchester Electoral Board Minutes

July 20, 2020

Office of Elections & Voter Registration

Present: Ms. Elson, Secretary, Ms. Tufts, Vice-Chair, Geoff Lukens, Chair and Ms. Martin, Director of Elections/General Registrar.

Called to order by Geoff Lukens, Chair at 3:37pm.

Motion made by Geoff Lukens and seconded by Tamar Tufts to move to closed session to write up and discuss Liz Martins' Performance Evaluation.

Motion made by Geoff Lukens and seconded by Tamar Tufts to move to leave close session and resume meeting at 5:05pm.

Meeting and Canvassing Minutes will be approved at our next meeting.

November Election Set Up:

Recruit Officers of Election to help set up precincts on the Monday before the November Election.

Transporting of Election Supplies:

Liz will look into asking the City of Winchester or hiring someone to transport all of the supplies to the precincts so the Head Officers do not have to transport in their cars. The Head Officers would only be responsible for the crate, ballots and the OVO.

Facility Use Payment:

A motion was made by Geoff Lukens and seconded by Tamar Tufts to increase the amount we give to Christ Episcopal Church and Victory Church for the use of their facility as a precinct on election day. We increased from \$250.00 to \$300.00. Tamar asked that we make it retroactive and pay the churches the difference for the June election.

Sneeze Guard Totes:

The Board agreed to keep the black totes for carrying the sneeze guards. The blue totes that were utilized in previous years will be used now for the small sneeze guards or the stands for the guards.

Registrars' Update: Liz Martins :

Liz handed out the schedule for the fall deadlines for early voting, absentee voting and requests for absentee ballot.

Liz will attend the City of Winchester, City Council Work Session on Tuesday, July 28, 2020 to talk about moving the Central Absentee Precinct to the General Registrar/ Office of Elections building's new conference/training room.

Meeting adjourned at 5:45 pm.

Respectfully Submitted,

Joanna P. Elson

Secretary on The City of Winchester Electoral Board

